

**ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA,
D/b/a Island Transit**

MONTHLY BUSINESS MEETING MINUTES

March 24, 2017

9:30 AM

Board Chairman Rick AlMBERG called the monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM.

MEMBERS PRESENT: Board Members Rick AlMBERG, Rick Hannold, Bruce Allen, Helen Price Johnson, and Lance Norton. Jackie Henderson was excused. A quorum was present.

STAFF PRESENT: Mike Nortier, Executive Director; Shawn Harris, Operations Manager; Robyn Goldring, Administrative & HR Manager; and Paul Arand, Finance Manager. Matt Hendricks, Legal Counsel.

GUESTS PRESENT: There were no guests.

APPROVAL OF AGENDA

Board Action: Mr. Allen moved to approve the March 24, 2017 agenda. Mr. Hannold seconded the motion. The motion passed unanimously.

APPROVAL OF CONSENT AGENDA

Board Action: Mr. Hannold moved to approve the consent agenda. Mr. Allen seconded the motion, which passed unanimously.

PUBLIC INPUT

There was no public comment.

BUSINESS ITEMS

Business Item No. 1: Discussion with possible action (Resolution No. 01-17) regarding the Island Transit 2017 Annual Budget

Mr. Hannold moved to approve Resolution No. 01-17 of the Island Transit Board of Directors to amend the 2017 Annual Budget for the Island County Public Transportation Benefit Area, attached as Exhibit A and incorporated into this Resolution by this reference. Ms. Price Johnson seconded the motion, which passed unanimously.

Business Item No. 2: Discussion with possible action to approve selection of contractor

Mr. Allen moved approve issuing the Intent to Award to Trimaxx Construction, Inc., who submitted a bid in the amount of not to exceed \$95,000, subject to the contractor submitting all required documents to fully execute the contract, and to authorize the Executive Director to sign said contract upon receipt of all documentation. Ms. Price Johnson seconded the motion, which passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Mr. Nortier provided an update on current matters.

FINANCE MANAGER'S REPORT

Mr. Arand provided the monthly financial presentation. He stated that the finance subcommittee had met with the County Treasurer regarding potential investments, and based on her recommendations, \$1.M would be invested in federally-insured agency bonds.

CLOSED SESSION

At 10:15 AM, the Board entered into a twenty-minute closed session regarding collective bargaining sessions. [RCW 42.30.140(4)(b)]. At 10:35 AM, the Board exited the closed session and reconvened in open session. No action was taken.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

At 10:40 AM, Chairman Almberg adjourned the meeting.

ACTION ITEMS APPROVED BY THE BOARD

1. Board Chairman Rick Almberg called the monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM.
2. Mr. Allen moved to approve the March 24, 2017 agenda. Mr. Hannold seconded the motion. The motion passed unanimously.
3. Mr. Hannold moved to approve the consent agenda. Mr. Allen seconded the motion, which passed unanimously.

as Exhibit A and incorporated into this Resolution by this reference. Ms. Price Johnson seconded the motion, which passed unanimously.

5. Mr. Allen moved approve issuing the Intent to Award to Trimaxx Construction, Inc., who submitted a bid in the amount of not to exceed \$95,000, subject to the contractor submitting all required documents to fully execute the contract, and to authorize the Executive Director to sign said contract upon receipt of all documentation. Ms. Price Johnson seconded the motion, which passed unanimously.
6. At 10:15 AM, the Board entered into a twenty-minute closed session regarding collective bargaining sessions. [RCW 42.30.140(4)(b)]. At 10:35 AM, the Board exited the closed session and reconvened in open session. No action was taken.
7. At 10:40 AM, Chairman Almberg adjourned the meeting.

Approved:



Jackie Henderson, PTBA Board Secretary